

Colorado State Science Fair, Inc.
Advisory Council Meeting
April 14, 2001
Minutes

The meeting was held at Colorado State University in Fort Collins, CO.

Members present: Lucy Adams (RFD), Sam Bartlett (BOD), Elemer Bernath (RFD) Dan Blake (BOD), David Clark (BOD), Nancy Gettman (ARFD), David Holm (BOD), Larry Jakel, Charles Johnson, Beverly Meier, Robert Morrow (BOD), Jody Oakes, Jim Stevens (RFD), Doug Steward, Harvey Teyler (BOD), and Courtney Butler (CSEF Director) and guest – David Pfuhl.

Members Absent: Al Bedard (BOD), Gina Brandt (ARFD), Paul Cheng (BOD), Gary Church, Jane Cowden, John Farrington (BOD), Don Gabriel (ARFD), Ed Geary (BOD), Dorinda Gonzalez (BOD), Joel Gray (RFD), Bonnie Hames (BOD), Lisa Hatcher, Jim Herrell (ARFD), Gina Holland (BOD), Martha Iverson (RFD), Don Kirkland (BOD), Vishy Lakashmanan (BOD), Terri Lira (RFD), William Mallory (RFD), Georgia Matteson (RFD), Kym Monacelli (RFD), Dolly Morrow (BOD), Robert Philbin (RFD), William Peirson (BOD), Ann Pomeroy (RFD), Sue Refner (BOD), Rob Robison (ARFD), Terry Scott (RFD), Tom Sneider (BOD), Sherry Snyder (BOD), Robin Staker (ARFD), Dan Van Gorp, (ARFD), Harmony Voorhies (RFD), Radford Walker (BOD), Amy Weich (BOD), Courtney Willis (ARFD), Gary Wilson (BOD), Marguerite Yowell (ARFD)

I. Meeting called to order by C. Butler.
Introductions of all members present were made.

II. Working Committees

Alumni

➤ Need to work on sending out contact letters to graduating seniors.

Awards Ceremony

- Taking the photos in the back worked well.
- C. Butler will call Fort Collins High School now, but will not know until September if we can have it.
- The Lincoln Center is already booked for 2002.
- Photos of award winners will be sent to the award sponsors.

Display & Safety

- Violations included arrows and processed collected wood.
- The number of volunteers was okay.
- One person needs to be retrained or not work on Display & Safety again.
- Change the process to have the student bring the ready card to the table and then the Display & Safety check person will put a sticker on the hang tag to indicate it has been checked.

Photography

- Kodak volunteers did a great job.
- There were about 150 digital candid pictures taken.
- Not having the ready card worked well.

Publicity

- CSU will send C. Butler any articles about CSEF that mention CSU as well.
- CSEF was finally in the Scientifically Speaking column in the Denver Post.
- Need to get an article in the local paper on Thursday of the fair.
- The press release was sent out with the awards results.
- Need to send the press release as an attachment in an e-mail to all fair directors, advisory council members and board members for them to distribute.

Registration

- There was discussion about taking the word "Finalist" off all t-shirts to avoid mixing them up.
- We were not charged for the first day of using the main ballroom because CSU Event Planning was not ready as they should have been.
- Need to have a copy machine available for small jobs.
- Packets had pens, pins, and bookmarks in them for the students.

Grand Awards

- C. Butler made the nametags and packets this year.
- A notice was sent out to campus faculty and staff to help with judging.
- We need to tap into the special awards judges to see if they can help with the grand awards judging as well.
- There really is a need for a microbiology category to help clean up the botany category.
- There is a need for more time for judging on Thursday.
- One all fair captain did not understand his/her top projects well enough to push for their selection.
- The category captain has to be able to stay after other judges are done to pick the all fair winners.
- Need 18 captains and only 16 could stay.
- All Fair judging food was great – best set up in the ballroom after everyone else has left.

Room Set-Up

- Electricity is still a problem, maybe more drops could be used.
- All students being in the same room helped.

Special Awards

- Need to move the special awards judging to a different time frame?
- Need to set up their room differently – need tables.

- The food was great.
- Could use abstract booklets for the special awards judges to review as needed.
- Need to make sure all special awards coming from science service are to Gina early.
- Need to solicit awards for communications, computer service, and consumer education.

Tours

- Only one guide was a no show.

Scientific Review

- Because a research institute is approved for a project, does not mean that a student working on the project has been approved. There needs to be a separate approval from the RI for the student's research.
- Need to attach that approval form from the RI to the other ISEF paperwork.
- The student's name needs to be listed someplace on the approval and then SRC needs to check to see if this approval really pertains to the project the RI is working on.

Scholarships

- The seniors have already made up their minds about where they are going to school come April – need to make sure juniors are eligible for the scholarships.
- Need to look into getting grant money to make general scholarships available to any campus.
- CU doesn't give scholarships – why?

III. Other notes

- Need students to know that research papers should not be written in the past tense.
- Need a workshop on paperwork.
- Need a good and a bad abstract example.
- Possible event for next year is to have a mock SRC committee – each region sends a group of teachers, parents, etc to be on a team to 'review' paperwork and the best team gets prizes.
- Tom Sneider is retiring this fall. Ed Geary has joined the board.