

Colorado State Science Fair, Inc.  
Advisory Council Meeting  
April 13, 2002  
Minutes

The meeting was held at Colorado State University in Fort Collins, CO.

Members present: Lucy Adams (RFD), Sam Bartlett (BOD), Al Bedard (BOD), Elemer Bernath (RFD), Dan Blake (BOD), David Clark (BOD), Nancy Gettman (ARFD), Bonnie Haines (BOD), Gina Holland (BOD), David Holm (BOD), Larry Jakel, Charles Johnson, John McConnell (BOD), Robert Morrow (BOD), Jody Oakes, Deanna Schrock, Jim Stevens (RFD), Doug Steward, Harvey Teyler (BOD), Dan Van Gorp, and Courtney Butler (CSEF Director).

Members Absent: Gina Brandt (RFD), Reid Cameron (BOD), Paul Cheng (BOD), Gary Church, Jane Cowden, Carol Denning (BOD), Bill Dube (BOD), Ed Geary (BOD), Joel Gray (RFD), Bonnie Hames (BOD), Lisa Hatcher, Jim Herrell (ARFD), Martha Iverson (RFD), Carol Kallevik, Don Kirkland (BOD), Vishy Lakashmanan (BOD), Terri Lira (RFD), William Mallory (RFD), Georgia Matteson (RFD), Bev Meier, Rick Miranda (BOD), Kym Monacelli (RFD), Phil Montera (BOD), John Parker (BOD), William Pierson (BOD), Sonja Ringen (BOD), Rob Robison (ARFD), Russ Schnell, Terry Scott (RFD), Jim Sites, Sherry Snyder (BOD), Robin Staker (ARFD), Laure Ussery, Harmony Voorhies (RFD), Radford Walker (BOD), Amy Weich (BOD), Kristina Wenzel (ARFD), Courtney Willis (ARFD), Gary Wilson (BOD), Marguerite Yowell (ARFD)

I. Meeting called to order by C. Butler.  
Introductions of all members present were made.

II. Working Committees

Alumni

➤ Bob Morrow had a couple of alumni sign up on a sheet that he had available.

Awards Ceremony

➤ C. Butler will call Fort Collins High School now, but will not know until September if we can have it.  
➤ Only a couple of glitches.

Display & Safety

➤ There was some confusion on forms. The Research Plan Attachment form should be clearer next year.  
➤ There were some pictures of animals being restrained that had to be removed.  
➤ Dan needs someone who can help at the table to catalog forms as they are turned in.  
➤ Need 11 people total with 4 people at the tables.  
➤ Need to spend more time on training.  
➤ Will send out a safety report sheet similar to the one Denver Metro uses to people ahead of time.  
➤ Perhaps we should have another information booth by the display & safety tables.

### Photography

- Photography went very well this year.
- Putting the colored dots on the projects was good, but we need to move the spot from the top of the table to down below where it will be easier to scan for them.
- Having assistants for each of the photographers was great.
- Need to hand out more film at the beginning – perhaps get fanny packs for the assistants to carry stuff around in.

### Publicity

- The press release was sent out last night with an embargo.
- Faxes are the way to go now and so David needs new fax numbers for media contacts.
- David would like to have a copy of the database on the students' residences so he can sort to see where the kids are from for publicity.
- The Governor's Proclamation was great.
- John Parker will get the names of the science writers for the big papers for future reference.

### Registration

- Opened early because things were ready early and went well.

### Grand Awards

- There were 108 judges.
- It is suggested that we break the physical sciences down into physics and chemistry as there were 35 projects in the Junior Division Physical Sciences.
- Smaller groups might help with the all fair judging.
- There was an explosion this year in team projects in both categories. We might look at including them in the content categories for judging. We could have judges within the categories be specifically looking at the team projects and then have those judges come together to pick team grand awards.
- Only five projects were moved after the judging captains read the abstracts.

### Room Set-Up

- Went great as the ballroom was set up before we got there and the electrical poles were in place first.

### Special Awards

- Room 228 worked out fine with the tables, room 230 was not used.
- Judges appreciated the abstracts.
- Did not have enough nametags.
- The list of social security numbers was also helpful.
- The room and refreshments were great.
- Need to use clear labels to put on certificates that organizations give to us to fill out.
- Need to increase the size of the print for the Special Awards Script book.
- Need to change contact information in program from Paul to Sam for next year.
- Perhaps we should move the script that is read to the program where it can be read and understood at the audience's leisure.
- Courtney needs to send a copy of the script book to Sam.

### Tours

- This is the biggest headache. We need more people to help set things up so they run smoother.
- Need vans and drivers that are reliable.
- Courtney will try to get a large group of volunteers to take over running the tours on campus.

### Scientific Review

- Elemer has problems signing the forms and SRC needs to sign the original and students are suppose to keep these, but sometimes the regional fair or teacher will have them.
- Courtney did a great job of pre-reviewing all of the forms and the meetings went better than last year.
- Need to bring in new people to help with SRC next year.
- If there are problems with certain regions, we could possibly implement the following conditions:
  1. Must file SRC rosters and minutes from that group's meetings with CSEF.
  2. Must document the IRB membership at each of the schools participating in their regional fair.
  3. Must document the distribution of the ISEF rulebooks to the schools and teachers.
- Jim said that ISEF uses a software program that their SRC uses that documents members comments and can be added to as each member reads the forms as they are received.

### Student Activities

- Lost Old Chicago as the pizza party sponsor, but picked up Dominoes of Fort Collins and they did a great job.
- There were tons of door prizes – we need to keep this up.

### III. Other notes

- November 21 – 22 is the Colorado Science Convention and there will be a free booth for CSEF to show student's projects and have information available for teachers.
- May 4<sup>th</sup> at National Jewish Hospital, there will be a science inquiry workshop for teachers and students.
- We need to create a resource handbook for teachers and students.
- ISEF rules and safety is going to be coming in manual form soon.
- Discovery Challenge students are hidden at the end of the grand awards at the ceremony. We need to separate them out and recognize them separately.
- We also need to move the Science Service awards to after the category awards so that people won't already know the winners of some categories based on those winners.