

Category Change Policy

The purpose of this policy is to facilitate the proper categorization of projects entered in the Colorado Science and Engineering Fair (CSEF) and to allow for a process to move projects between categories if required.

1. The category descriptions used by the International Science and Engineering Fair (ISEF) will be used by the CSEF. If CSEF designated categories do not coincide with those of ISEF, the appropriate combined descriptions will apply.
2. The CSEF Director will review the ISEF descriptions annually when the new *International Rules for Pre-college Science Research: Guidelines for Science and Engineering Fairs* are available to assure that descriptions used by CSEF are appropriate.
3. The CSEF Director will communicate to regional fair directors the policies regarding categorization of projects. This information will also be communicated to the judging captains via the Grand Awards Judging Coordinator.
4. The Scientific Review Committee (SRC), as part of the normal project review process, will examine all projects for proper categorization. Projects that are not properly categorized will be re-categorized. The CSEF Director will communicate the re-categorization to the appropriate regional fair director.
5. Project abstracts will be forwarded to the Grand Awards Judging Coordinator for distribution to category judging captains for reviewing prior to the CSEF. Should the category of a project come into question upon review of the abstract by a judging captain or by referral from CSEF personnel, the appropriate judging captains (current category captain and proposed category captain) will review the project prior to the start of judging. Only the judging captains may effect movement of a project to another category after the SRC review. Discipline scientists may be consulted with if deemed necessary by the judging captains. All such changes in categorization will be communicated to the CSEF Director by the Grand Awards Judging Coordinator or designee.
6. The CSEF Director will communicate the re-categorization to the appropriate regional fair director.
7. Category placement will be considered final when judging commences.