Colorado Science and Engineering Fair

2017 Colorado Science and Engineering Fair
Affiliation Agreement

between the _____ *Regional Science Fair* and the Colorado State Science Fair, Inc.
Deadline: September 30, 2016

Affiliation: The Regional Fair Director will submit to the CSEF Director the following forms by **September 30, 2016**: (1) the 2017 Affiliation Agreement, (2) the Preliminary Regional Fair Registration Form and Survey, (3) Regional Media Contacts, and (4) the 2017 Regional Fair Scientific Review Committee Roster.

The above Regional Science Fair agrees to affiliate with the 2017 Colorado Science and Engineering Fair conducted by the Colorado State Science Fair, Inc. (CSSF). The following counties in the state of Colorado will be the areas of service for this Regional Science Fair:

Counties: _____

_____

❑ **Administration:** The CSSF will direct the Colorado Science and Engineering Fair (CSEF) and hold the event at the Lory Student Center on the Colorado State University campus in Fort Collins, CO April 6 – 8, 2017, including arranging CSEF judging, awarding Finalists at the CSEF at its discretion, and providing award ceremonies and tours of Colorado State University during the CSEF 2017.

❑ **Rules:** The Regional Fair Director will ensure that all students, grades 6 through 12, participating in the CSEF Affiliated Regional Science Fair are in full compliance with the *International Rules for Pre-college Science Research: Guidelines for Science and Engineering Fairs* (Intel ISEF Rules) and use Intel ISEF forms. The Regional Fair Director agrees to hold the Affiliated Regional Science Fair by March 4, 2017 and to state its affiliation with the Colorado State Science Fair, Inc. in all its literature.

The Regional Science Fair is authorized to locally reproduce the Intel ISEF Rules with credit granted, but the rules may not be replicated on a Regional Science Fair web site (please link to the Society for Science & the Public web site: http://www.student.societyforscience.org).

The CSSF will provide finalist information packets and other directional materials and information to the Regional Fair Director.

❑ **SRC:** The Regional Fair Director will appoint a Scientific Review Committee (SRC) that consists of a minimum of three members. The SRC must include at least one each of: a) a biomedical scientist, b) an educator, and c) one other member. The Regional Fair Director will register SRC members with CSSF, and will inform CSSF of the Affiliated Regional Science Fair's meeting schedule for SRC review via the 2017 SRC Report.

The CSSF will provide access through the CSEF web site to the *Intel ISEF Rules and Operational Guidelines for Scientific Review Committees (SRC) and Institutional Review Boards (IRB)*, along with names and e-mail addresses of the CSEF SRC members. Rules questions can be directed to the Intel ISEF SRC (SRC@societyforscience.org), any of the CSEF SRC members, or the CSEF Director (CSEF@colostate.edu).

❑ **Judging and Student Eligibility:** The Regional Fair Director will provide qualified judges to select up to the Affiliated Regional Science Fair's Finalist Allocation as noted below to attend the CSEF. Any student in grades 6 through 12 is eligible. Each student may enter only one project. Students will be judged only on research completed since the last CSEF.

The CSSF will provide *Judging Guidelines*, for judging criteria, to the Regional Fair Directors via the CSEF web site.

❑ **Required Documents:** The Regional Fair Director is responsible for ensuring that all Intel ISEF forms are complete and contain appropriate signatures, and that projects are reviewed in accordance with the Intel ISEF Rules. The Regional Fair Director will ensure that all applicable forms will be sent to CSEF **within 12 working days** (but no later than March 10, 2017) following the Affiliated Regional Science Fair in accordance with CSEF SRC procedures. **Failure to comply with the submission deadline for paperwork may result in your Finalists being unable to exhibit at the CSEF and/or not being published in the CSEF Program.** The Regional Fair Director must submit a 2017 Regional Science Fair Registration Form along with the Finalist's paperwork that designates an Adult-in-Charge.

❑ **Official Party:** Each Regional Science Fair is authorized to register the total number of project allocations listed below. The actual number of Finalists may be higher than this due to the registration of teams. Each Finalist registering an individual project and each team member registering a team project must include a **$40 registration fee** with their paperwork. Each Regional Science Fair is also required to register an Adult-in-Charge as a group chaperone. All other members of the Regional Science Fair are not required to register or pay the registration fee, but will not receive any of the registration materials given to the Finalists and Adult-in-Charge.

Project Allocations for the 2017 Colorado Science and Engineering Fair

Regional Science Fair	Allocations	Regional Science Fair	Allocations
Arkansas Valley	20	Boulder Valley	35
Denver Metro	53	East Central	15
Longs Peak	36	Morgan/Washington	24
Northeastern	15	Pikes Peak	40
San Juan Basin	35	San Luis Valley	24
Southeast	25	Southern Colorado	23
Western Colorado	20		

❑ **Public Visitation:** All Finalists are required to be present at their projects on April 8, 2017 between 9 and 11 a.m.

❑ **Code of Conduct:** The Regional Fair Director will distribute the Code of Conduct provided by CSEF to all members of the official party.

❑ **Projects at the CSEF:** The Adult-in-Charge is responsible for ensuring that Finalists attend to the business of setting up their projects upon arrival at the CSEF. This includes setting up or constructing their project, confirming that they have passed the initial Scientific Review Committee review and completing the required Display and Safety inspections. Projects that have not completed this process in its entirety will not be permitted to take part in the judging process. Tear-down of projects at the CSEF will not be permitted before the listed date and time in the program.

ACCEPTED – REGIONAL SCIENCE FAIR

_____ _____
Regional Fair Director Date

_____
Name of Regional Science Fair Sponsoring Institution

ACCEPTED – COLORADO STATE SCIENCE FAIR, INC.

_____ _____
CSEF Director Date