

Colorado State Science Fair, Inc.
Board of Directors Meeting
September 15, 2007
Minutes

The meeting was held at the Colorado Dental Association building in Aurora, CO.

Members Present: Mike Bemski (Canberra Industries), Gina Holland (Colorado Engineering Council), David Holm (San Luis Valley Regional Science Fair, Inc.), Doug Hooker (US Department of Energy/NREL), Keith Kasunic (IEEE/LEOS), Dan Kowal (US Department of Commerce/NOAA), Linda Lung (NREL), Robert Morrow (Colorado Dental Association), Amanda Parker (John & Betty Parker), John Parker (Lockheed Martin), Ryan Patterson (CU Boulder), Larry Sveum (San Luis Valley Regional Science Fair, Inc.), Courtney Butler – CSEF Director, Lucy Adams – Recording Secretary.

Members Absent: Sam Bartlett (Colorado Engineering Council), Al Bedard (US Department of Commerce/NOAA), John Bennett (CU Boulder), Elemer Bernath, Dean Holzkamp (Colorado Medical Society Education Foundation), Stephanie Hooker (US Department of Commerce/NIST), A. Bill Kieger (Colorado Medical Society Education Foundation), Carol Morrow (Colorado Dental Association), Jan Nerger (Colorado State University), Brian Scriber (ICAT Managers), Stephen Thompson (Colorado State University), Amy Weich (US Department of Commerce/NTIA) & Paul Wojtaszek (Canberra Industries).

- I. Meeting called to order by President M. Bemski.
A quorum was present.
- II. Introductions and Installation of new BOD Members
- III. Announcements and Additions to the Agenda
- IV. Approval of April 7, 2007 Minutes
Correction to the minutes includes changing Designating to Decsioneering. R. Morrow moved to accept the minutes as amended. D. Holm seconded, motion passed.
- V. Annual Report
Presented by C. Butler. Changes to the Annual Report were listed. Reports will be printed prior to next month's meeting.
- VI. Treasurer's Report
Presented by C. Butler. A copy of this report is on file. The new check for the Fisher endowment has been received and deposited into the savings account for now. J. Parker suggested we see if a large firm would be willing to manage the endowment on a pro-bono basis. The number of sponsorship monies increased this year, but the amount of grant money was down due to the closing of the Intel plant in Colorado Springs. There is a total of \$36,807 in assets at this time. The Thank Yous for C. Butler's family will be given out at the November meeting when they can attend. The books will be ready for auditing at the November meeting.

R. Morrow moved to accept the Treasurer's Report as presented. D. Holm seconded, motion passed.
- VII. Budget Report
Presented by C. Butler. A copy of the 2007/2008 Budget is on file. The projected income is a bit lower due to the Intel closure – Judy Cara has given C. Butler the name of a contact at the

Fort Collins office, but it is unlikely that they will be able to continue contributing at the same amount as before. There is an increase in ISEF expenditures due to the location in Atlanta, GA. More parking permits were purchased with last year's budget due to the increase in cost as of July 1, 2007. We hope to be able to scan the student's paperwork and send it electronically to avoid large copying and postage expenses for SRC. G. Holland asked to increase the Judge's Communication line to \$1,000.

D. Holm moved to accept the budget as amended. R. Morrow seconded, motion passed.

VIII. Finance Report

Presented by C. Butler.

- \$3,000 has already been received from the Provost's Office into the CSU account; the CNS money will be coming shortly; J. Nerger and S. Thompson will be approaching the College of Engineering to increase their support of the CSEF.
- G. Holland is going to approach Shaw Energy for a donation this year.
- R. Patterson will inquire as to the status of the CU money.
- A parent of a Boulder student, Linda Grisham, works at Rouch and that may be an in for their sponsorship.
- A. Parker will make contact with a person at Amgen about possible donations from there.
- L. Sveum will find a contact for Sun Edison.

IX. Publicity Committee Report

Presented by L. Lung. Information needed are the dates of the regional science fairs. It might be a good idea to create a video so some action shots could be distributed to the local news channels without them having to send someone to the fair. L. Adams will contact Miles Eddy who did a video for the SLV RSF.

X. Regional Fair Support Committee Report

No report as A. Bedard was not present.

XII. CSEF Director's Report

Presented by C. Butler. A copy of this report is on file.

- Colorado has 12 students as Semifinalist in the DCYSC and one Finalist – Ambrose Soehn.
- Work continues on the Adult Sponsor Guidebook.
- A proposal has been submitted to the Bohemian Foundation in Fort Collins to conduct an inquiry workshop for teachers in PSD.
- The statistics for the CSEF and ISEF were handed out.

XIV. Nomination Committee Report

Presented by L. Sveum. The nominations for BOD Officers are:

President – Mike Bemski from Canberra Industries

Vice President – Keith Kasunic from IEEE/LEOS

Secretary – Carol Denning from Colorado Dental Association

Treasurer – Sam Bartlett from Colorado Engineering Council – this will be his last year as treasurer

There were no further nominations from the floor. G. Holland moved to accept the slate of officers by acclamation. R. Morrow seconded, motion passed.

XVI. Old Business

- A. Photography Guidelines
Presented by R. Patterson. We need to provide the photographers with sample photos and what resolution should be used with their cameras. We also need to work on getting the database linked to the slide show so the names are correct.
- B. Fisher Endowment
We need to contact Russ Stoner to get his input into how to invest the funds. J. Parker and S. Bartlett would be willing to aid in this decision.
- C. New Computer & Laptop
J. Parker has donated a new printer/scanner/copier for CSEF to use. It was decided to buy a new laptop for CSEF use and CSU can provide the software if we use the foundation funds to pay for it through CSU.
- D. BOD Survey – the survey was handed out with a reminder that this was the first attempt at something like this.
- E. Home School Policy – need to include private, public and home, so it really is a participation policy. A student attending an on-line school needs to participate in the nearest geographical regional science fair available to them. The students need to be in the 6th – 12th grade and a Colorado resident to participate in the CSEF. D. Holm will rewrite and send out to vote by e-mail.
- F. Controversial Projects Statement – tabled until next meeting

XVII. New Business

- A. Election of Officers for 2007/2008
Taken care of in the Nomination Committee Report
- B. Contracts for C. Butler & L. Adams
M. Bemski has signed the new contracts and they are on file.
- C. Speaker for 2008
D. Clark will approach Governor Ritter to speak at this year's CSEF. R. Morrow suggested Wes McKinley, a representative from the Walsh area. J. Parker has a friend who is a Colorado native who is the director of the Space Center. L. Sveum suggested the mayor of Denver.
- D. Pioneers of Science Awards
C. Butler passed around the sign-up sheet for BOD members to sponsor an award. It was decided that more than one award in some categories could be sponsored by different BOD members.
- E. Audit Committee
D. Hooker, D. Kowal and K. Kasunic will be the new Audit Committee. G. Holland has resigned from this committee in order to finish up the last couple of year's books.
- F. CSEF Tours
CSMATE would like to invite CSEF teachers to a small-scale science workshop on Thursday while the students are being interviewed and then open up for tours/presentations on Friday for students and parents.

G. New SRC Member

E. Bernath has resigned from the CSEF SRC, but is staying on as Historian and Morgan/Washington RFD. Daniel Hurlbut has been recruited to join the SRC. He is a chemist working for the EPA. Doug Steward is nominating him. Other members of the committee are Chuck Johnson, Penny Propst, Steve Iona, Doug Everett and possibly Larry Jakel. D. Holm moved to accept the nomination of Daniel Hurlbut to the SRC. L. Lung seconded, motion passed.

H. Next Meeting

The next meeting will be November 17th, in Fort Collins, CO at Colorado State University in the offices of CSMATE. The Advisory Council Meeting will be at 9 AM followed by the BOD meeting.

Colorado State Science Fair, Inc.
Board of Directors Meeting
November 17, 2007
Minutes

The meeting was held at Colorado State University in Fort Collins, CO.

Members Present: Sam Bartlett (Colorado Engineering Council), Al Bedard (US Department of Commerce/NOAA), Mike Bemski (Canberra Industries), Elemer Bernath, Gina Holland (Colorado Engineering Council), David Holm (San Luis Valley Regional Science Fair, Inc.), Doug Hooker (US Department of Energy/NREL), Keith Kasunic (IEEE/LEOS), A. Bill Kieger (Colorado Medical Society Education Foundation), Dan Kowal (US Department of Commerce/NOAA), Linda Lung (NREL), Carol Morrow (Colorado Dental Association), Amanda Parker (John & Edward Parker Trust), Larry Sveum (San Luis Valley Regional Science Fair, Inc.), Courtney Butler – CSEF Director, Lucy Adams – Recording Secretary and guest, Dan Van Gorp.

Members Absent: John Bennett (CU Boulder), Holzkamp (Colorado Medical Society Education Foundation), Stephanie Hooker (US Department of Commerce/NIST), Robert Morrow (Colorado Dental Association), Jan Nerger (Colorado State University), John Parker (Lockheed Martin), Ryan Patterson (CU Boulder), Brian Scriber (ICAT Managers), Stephen Thompson (Colorado State University), Amy Weich (US Department of Commerce/NTIA) & Paul Wojtaszek (Canberra Industries).

I. Meeting called to order by President M. Bemski.
A quorum was present.

II. Introductions and Installation of new BOD Members

III. Announcements and Additions to the Agenda
The Board did a formal thank you to C. Butler's family for their help with the CSEF.

L. Adams thanked those BOD members who helped with the CDA Mission of Mercy in Alamosa.

E. Bernath asked that anyone with artifacts/information for the archives be sent to him and that an announcement be put on the web site.

The Pioneers of Science sign-up sheet was sent around.

Changes to the agenda include combining the Finance Report and the Fair Naming Rights; adding Grand Awards for Large Categories; and Forms and Software.

D. Holm moved to accept the additions and changes to the agenda. G. Holland seconded, motion passed.

IV. Approval of September 15, 2007 Minutes
Corrections to the minutes include correctly identifying Bazi Kanani and correcting the phrase to read "Year's end." B. Kieger moved to accept the minutes with the stated corrections. S. Bartlett seconded, motion passed.

- V. Annual Report
The 2007 Annual Report is completed and printed. Copies were handed out to all present and those not present will receive them in the mail.
- VI. Treasurer's Report
Presented by S. Bartlett. A copy of the report is on file. The overall balance of all accounts is good, but there is currently no money in the checking account as there is very little activity this time of year, but we need to start getting sponsorships in soon.
- B. Kieger moved to accept the Treasurer's Report as presented. D. Holm seconded, motion passed.
- VII. Finance Report
Presented by M. Bemski & C. Butler. A copy of the report is on file. S. Thompson, J. Nerger and C. Butler will be meeting with representatives from the College of Engineering at CSU to see about getting them to increase their contribution. Packets were distributed to BOD members who are their organization's contact for funds and the rest will be mailed out next week. A discussion was held on where the board might go for new sponsorships.
- D. Holm suggested putting together a committee to create a policy on the levels of sponsorship and what each level of sponsorship gives the organization/company. Members of that committee will be D. Holm, L. Lung, L. Adams, and C. Butler with M. Bemski being copied on all correspondence.
- VIII. Publicity Committee Report
L. Lung has created a form that will be sent out to the Regional Fair Directors aimed at getting more press at the regional level.
- C. Butler talked with Miles Eddy about the possibility of filming the state science fair. He is interested and could create a CD or DVD of the product that could be sold to parents. L. Adams will bring a copy of the DVD made for the SLV RSF to the January meeting for the BOD to view.
- IX. Regional Fair Support Committee Report
Presented by A. Bedard. No Report.
- X. CSEF Director's Report
Presented by C. Butler. A copy of this report is on file.
- C. Bulter, L. Adams, and S. Bartlett attended the NSTA Convention in Denver last weekend, but CSEF did not have a booth there as the cost was just too high.
 - There might still be Intel money for this year.
 - CSMATE is getting a new server and the database files will be transferred to the new system over the winter break. During this time, the CSEF web site may be down at times. It has been suggested by CSMATE's tech person that we upgrade to a newer version of FileMaker Pro. The cost for an license for unlimited users would be ~\$1,400. Since CSEF uses this program more than anyone else at CSMATE (~80%), it would help if CSEF could help cover this cost.
- G. Holland moved that the executive committee be given the approval to purchase the new software up to the full amount if/when C. Butler finds out how much CSU will be covering for the purchase. D. Kowal seconded, motion passed.

XI. Old Business

A. Dealing With Controversial Projects

Presented by A. Bedard. A copy of the report is on file. It was suggested that perhaps this needs to be run by Science Service. M. Bemski asked that the report be sent out to all BOD members to read and make comments by the next BOD meeting. Once finalized, it will be sent to the Regional Fair Directors so they can send it to their teachers.

B. CSU Endowment Fund – Fisher Bequest

Tabled until next meeting as C. Butler has not been in contact with Russ Stoner to get his thoughts. A. Parker will talk with J. Parker about his thoughts on investing. The third person on the advisory team for this money should be a BOD member.

G. Holland moved that for now, we move the \$10,000 from the checking account and put it into a 3-month CD. L. Lung seconded, motion passed.

C. Recognition of Bonnie Hames, Gary Wilson & Paul Cheng

Plaques will be order for each and photos will be included in the Awards Ceremony power point presentation if possible.

D. Home School Policy

Presented by D. Holm. The new title of the policy is the CSEF Participation Policy. S. Bartlett moved to accept the participation policy as submitted. B. Kieger seconded, motion passed. C. Butler will add the new policy to the larger Policy Handbook and post it on the web site.

E. Speakers for the 2008 CSEF

The astronaut that J. Parker suggested will not know until January if he is available. J. Parker will also work on getting Bill Ritter to attend and to get a proclamation from his office as we have done in the past.

F. Audit Committee

The plan is to finish all of the old files by the January meeting. D. Hooker is looking at the 2005 files, D. Kowal is reviewing the 2006 files and K. Kasunic will review both sets.

XII. New Business

A. Awards Ceremony Location for 2009

Next year CSEF will fall on Easter again, so the ceremony will not be able to be held at the church. We do not want to go back to Fort Collins High School as it is way too small. Thompson Valley High School requests now go through the district. C. Butler will see about getting that venue now. The Lincoln Center in Fort Collins is usually busy with their Spring concerts, but C. Butler will ask them again just in case. The Ranch is a possibility, but it would just be an empty building where a stage and chairs and a bleacher would have to be brought in. C. Butler will also check to see about the possibility of using Moby gym.

B. CSEF Tours

A discussion about possible new ideas for tours/presentation for this year was held. Ideas included NREL, Lockheed, Dr. Morrow (forensics), Denver Zoo, Denver Museum of Nature and History, Trout Unlimited. L. Lung suggested reviewing the past tours and keeping the ones that were well attended.

- C. BOD Survey
The tone of those that were filled out were extremely positive and people think the fair is going to grow.
- D. Grand Awards In Large Categories
It was suggested that perhaps we need to increase the number of place awards given in some of the larger categories. For now, we will leave things as they are.

XIII. Action Items

Money needs to be given to Sam ASAP for the Pioneers of Science Awards.
Publicity items need to be run through Linda.
By-laws need to be reviewed and updated.
A speaker for 2008 needs to be identified and confirmed.
Audit for the past few years needs to be completed.

IXX. Next Meeting

The next meeting will be in Golden, CO at the National Renewable Energy Laboratory Visitor's Center on January 19, 2008.

Colorado State Science Fair, Inc.
Board of Directors Meeting
January 19, 2008
Minutes

The meeting was held at NREL in Golden, CO.

Members Present: Sam Bartlett (Colorado Engineering Council), Al Bedard (US Department of Commerce/NOAA), Mike Bemski (Canberra Industries), Elemer Bernath, Gina Holland (Colorado Engineering Council), David Holm (San Luis Valley Regional Science Fair, Inc.), Keith Kasunic (IEEE/LEOS), A. Bill Kieger (Colorado Medical Society Education Foundation), Dan Kowal (US Department of Commerce/NOAA), Linda Lung (NREL), Bill Meersman (Lockheed Martin), Robert Morrow (Colorado Dental Association), Carol Morrow (Colorado Dental Association), John Parker (John Edward Parker Trust), Ryan Patterson (CU Boulder), Larry Sveum (San Luis Valley Regional Science Fair, Inc.), Courtney Butler – CSEF Director, Lucy Adams – Recording Secretary.

Members Absent: John Bennett (CU Boulder), Dean Holzkamp (Colorado Medical Society Education Foundation), Doug Hooker (US Department of Energy/NREL), Stephanie Hooker (US Department of Commerce/NIST), Jan Nerger (Colorado State University), Amanda Parker (John Edward Parker Trust), Brian Scriber (ICAT Managers), Stephen Thompson (Colorado State University), Amy Weich (US Department of Commerce/NTIA) & Paul Wojtaszek (Canberra Industries).

I. Meeting called to order by President M. Bemski.
A quorum was present.

II. Introductions

III. Announcements and Additions to the Agenda
D. Kowal announced that the posters have been printed for 2008.

E. Bernath reiterated his request for bringing old CSEF to the fair for inclusion in the archives.

The Pioneers of Science sign-up sheets were passed around

J. Parker has gotten a “yes” from the governor’s office to attend the awards ceremony. He needs a copy of the schedule of the awards ceremony and a letter written by the CSEF Director and President to present to Governor Ritter.

Under New business, New SRC Member Approval was added.

IV. Approval of November 17, 2007 Minutes
Corrections to the minutes included adding “at least” under New Business and the church should be “next” year. D. Holm moved to accept the minutes as corrected. S. Bartlett seconded, motion passed.

V. Reports

A. Treasurer's Report

Presented by S. Bartlett. A copy of the report is on file. There is very little cash to work with at this time, so money must be taken from the savings and put into the checking account, then later it can be put back into the savings. The \$10,000 from Dr. Fisher has been put into a CD as directed. The bottom line is the fair is pretty healthy at this time.

R. Morrow moved to accept the Treasurer's Report as presented. B. Kieger seconded, motion passed.

B. Finance Report

Presented by M. Bemski & C. Butler. A copy of the report is on file. C. Butler passed out a copy of the list of contributors at this time. Need to add \$4,000 coming from Intel in Fort Collins and \$10,000 from Intel in Colorado Springs. The money from the Springs is to be distributed to the Regional Science Fairs that are affiliated with ISEF. The question remains to decide what to do with the Intel money that will be coming in this year. This usually pays for the Ryan Patterson Scholarship and computer awards.

J. Parker moved to continue the Ryan Patterson Scholarship for at least one year. S. Bartlett seconded, motion passed.

B. Meersman suggested that we also continue awarding the computers as well. S. Bartlett, J. Parker, and D. Holm will look into this as far as costs, purchasing them etc.

BP will be a sponsor with \$10,000. Society of Petroleum Engineers are pledging \$2,500, but do not want to be on the board. B. Kieger announced that Hach is coming back with \$2,500 and they have not decided if they want to have a board member or not. LSI has dropped to \$1,100 this year. Just received checks from J. Parker and G. Holland. Based on a meeting with College of Engineering at CSU, it is unlikely that they will continue supporting CSEF.

D. Holm suggested we contact Colorado Non Profit Association to see if the amount of contributions a company makes can affect our 501(c)3 status.

C. Publicity Committee Report

Presented by L. Lung. Copies of the media information sheet that has been sent out to the Regional Fair Directors was passed around. The form asks for local media contacts.

D. Regional Fair Support Committee Report

Presented by A. Bedard. The Teacher of the Year Award deadline is coming up. The past nomination packets need to be updated. D. Holm, A. Bedard, L. Adams, C. Butler, J. Parker and B. Meersman will read the applications. S. Bartlett asked if there is a follow-up on how the money is spent, etc. There is suppose to be and Lockheed also needs that information. A. Bedard has some additional people he would like to be members of the board.

- E. CSEF Director's Report
Presented by C. Butler. A copy of this report is on file. The login for the Board page on the web site is csef and the password is csef!rox. The survey results, minutes and other such board related documents can be found there. CSU might cover the entire cost of updating the database software. The new server is up and running, but it keeps ending Filemaker Pro for no reason. The new computer is working great.

VI. Old Business

- A. Dealing with Controversial Projects (update)
Presented by A. Bedard. It is still in draft form. Suggestions for changes should be forwarded to A. Bedard by February 14th.
- B. CSU Endowment Fund – Fisher Bequest (update)
C. Butler has not heard back from Russ Stoner. J. Parker reported that the banker he talked to suggested going ahead and investing the money in a CD. C. Butler needs to ask Russ Stoner if he has a suggestion for the third member of the committee. She will suggest it be a current member of the CSSF Board. J. Parker moved to deposit the Fisher monies in a one-year CD. B. Meersman seconded, motion passed.
- C. Speaker for the 2008 CSEF
The astronaut J. Parker invited cannot come. B. Meersman will invite someone from the Orion Project.
- D. Awards Ceremony Location for 2009
C. Butler is trying to contact the correct person in Thompson Valley School District to see if we can hold the ceremony there in 09.
- E. Filming of the CSEF
R. Morrow moved to enter into a contract with Miles Eddy from Alamosa to film this year's CSEF with a limit of \$2,500. D. Holm seconded, motion passed.
- F. Policy on Different Sponsorships
D. Holm suggested that the board revisit the sponsorship policy. J. Parker asked which events of the CSEF have naming possibilities.
- G. CSEF Tours
There is a tentative list on Page 16 of the Finalist Handbook. Some are confirmed. NREL is going to do a presentation. R. Morrow will do a forensic presentation. CSMATE will do a small-scale science workshop for parents and teachers on Thursday during Judging and then have the students back on Friday.
- H. BOD Survey
M. Bemski received 11 surveys back.

VII. New Business

- A. Jobs for the CSEF 2008
- B. By-Laws Update
L. Sveum gave some updates on the by-laws and electronic copies will be sent out at a later date. Comments need to be back to L. Sveum by February 14th.

C. Audit Update
D. Kowal has looked at the checking account and the credit card charges. D. Hooker has the Quicken reports at this time. He also has looked at the hard copy of 2007. All will be done by CSEF in April.

S. Bartlett will put some instructions together for the credit card review in the audit instruction manual. Every third year, all information is sent to an accountant in Walsh for his review.

D. New SRC Member Approval
There are two new people for the SRC that the board needs to approve. Rod Simpson is a former student of Doug Steward and CSEF Alumni, currently studying Ecology at CSU. Amber Wolf is a current CSEF judge, former science fair participant in North Dakota and currently studying chemistry. B. Meersman moved to accept the two new members of the SRC. D. Holm seconded, motion passed.

VIII. Next Meeting – April 12, 2008 at CSU following the CSEF 2008

Colorado State Science Fair, Inc.
Board of Directors Meeting
April 12, 2008
Minutes

The meeting was held at Colorado State University in Fort Collins, CO.

Members present: Sam Bartlett (Colorado Engineering Council), Al Bedard (US Department of Commerce/NOAA), Mike Bemski (AREVA Federal Services), Dave Cendella (Xcel Energy), Gina Holland (Colorado Engineering Council), David Holm (San Luis Valley Regional Science Fair, Inc.), Doug Hooker (US Department of Energy/NREL), Keith Kasunic (IEEE/LEOS), Dan Kowal (US Department of Commerce/NOAA), Linda Lung (NREL), Bill Meersman (Lockheed Martin), Carol Morrow (Colorado Dental Association), Robert Morrow (Colorado Dental Association), Amanda Parker (John Edward Parker Trust), John Parker (John Edward Parker Trust), Larry Sveum (San Luis Valley Regional Science Fair, Inc.), Courtney Butler – CSEF Director and Lucy Adams – Recording Secretary.

Members absent: Elemer Bernath, John Bennett (CU Boulder), Dean Holzkamp (Colorado Medical Society), Stephanie Hooker (US Department of Commerce/NIST), A. Bill Kieger (Colorado Medical Society), Jan Neger (Colorado State University), Ryan Patterson (CU Boulder), Brian Scriber (ICAT Managers), Stephen Thompson (Colorado State University), Amy Weich (US Department of Commerce/NTIA), & Paul Wojtaszek (AVERA Federal Services).

- I. Meeting called to order by President M. Bemski.
A quorum was present.

- II. Introductions and Installation of new BOD Members
S. Bartlett introduced Dave Cendella from Xcel Energy.

- III. Announcements and Additions to the Agenda
Future BOD meetings following the CSEF will begin at 12 Noon rather than 1 PM in order to allow people more travel time to get home.

J. Parker has made some good contacts within the Governor's office and he will try again for next year as a speaker, a visit, recognition, etc.

Additions to the agenda under new business included SRC Travel Money; Update and Approval of New Special Awards. Audit Report was added under Reports.

- IV. Approval of January 19, 2008 Minutes
R. Morrow moved to accept the minutes as presented, D. Kowal seconded, motion passed.

- V. Reports
 - A. Audit Committee Report
D. Kowal and D. Hooker are reviewing the Quicken files. An email will be sent out prior to the next meeting about the report. Holland is not done with her part at this time.

 - B. Treasurer's Report
Presented by S. Bartlett. A copy of the report is on file. The fair is doing well financially and the report is updated as of April 11, 2008. The CDA will cut a check for their \$2500 pledge in the next two weeks.

A concern was raised by S. Bartlett about the fact that any donation over \$3,000 (at this point in time), goes against CSEF on the 990 tax form. We need to stay under the 50% public donation level or the non-profit status could be in jeopardy.

J. Parker moved to accept the Treasurer's report as presented. D. Holm seconded, motion passed.

C. Finance Report

Presented by C. Butler. Intel Foundation from Colorado Springs gave CSEF a \$10,000 grant to disperse to the regional science fairs. All but \$2,000 has been distributed. C. Butler requested \$2,500 from Qwest and the hand delivered a check for \$3,000. The Society of Petroleum Engineers is new; Hach Foundation is back thanks to B. Kieger; LSI dropped from \$2,600 to \$1,100; Seagate Technology has not been heard from yet – they gave \$2,500 last year; UQM is a new group that might be interested in supporting CSEF next year; D. Kowal suggested contacting Coors Technologies for support.

D. Publicity Committee Report

Presented by L. Lung. Channel 5 station from Cheyenne, WY showed up on Thursday to interview C. Butler and others. Press releases were sent out and Miles Eddy completed his taping of the CSEF.

E. Regional Fair Support Committee Report

Presented by A. Bedard. The members of the TOY award committee picked a great teacher. D. Holm suggested that the TOY award information should be sent out to all Regional Fair Directors.

C. Butler is working on getting all RFDs together to work on ideas about fund raising, grant writing, management of fairs, etc. this summer some time.

F. CSEF Director's Report

Presented by C. Butler. More needs to be done for those students going to ISEF during the public viewing on Saturday – perhaps a different colored balloon. The BP award could cause controversy due to it's placing during the ceremony. S. Bartlett thought that BP wanted something flashy, I. Lung suggested we put BP at the end of the special awards. Teachers at the morning meeting were concerned about how teams are chosen and presented – we need to work on this still. Perhaps the team nominations should be called up during the category awards section. We are trying to get kids away from using Wikipedia as a resource in their bibliography. There were a couple of projects that had paperwork problems, but they were worked out and they were allowed to present. Doug Steward is willing to travel to regional fairs and work with their SRCs on problems. There were 4 projects that were no-shows, for a total of 286 projects. L. Lung asked about the capacity of the ballroom – probably about 290 projects will fit. The abstract database crashed again this year, but we now have the new filemaker software and will hopefully fix this for next year. L. Adams suggested we do a workshop for students done by CSEF Alumni. Ideas will be presented at the September meeting.

VI. Old Business

A. CSU Endowment Fund – Fisher Bequest

Presented by C. Butler. The \$10,000 is currently in a CD earning 3% interest. The CD will be up for renewal in February 2009.

B. BOD Survey

Tabled until September meeting.

C. By-Laws

Presented by L. Sveum. A copy of the updates are on file. L. Sveum went through all of the changes that were being presented for the by-laws. J. Parker moved to accept the final draft of the by-laws. D. Holm seconded and will be finalized at the September meeting.

D. Controversial Projects

Presented by A. Bedard. A. Bedard reported that the legal department at University of Colorado is reading the document at this time and there will be an update on the policy in September.

E. New Sponsorship Category/Naming Rights

Presented by L. Lung. L. Lung noted that there was some controversy with BP in how they presented themselves to the media and on the CSEF video taping as the Title Sponsor for CSEF. We need to be very clear to the sponsor what CSEF has in mind for their sponsorship and clear what a "platinum sponsorship" is. L. Lung will work with D. Cenedella on a written piece on what a sponsor receives for their money. R. Morrow is concerned about the possibility of having too much money going to special awards and scholarships that there isn't any left for running the fair.

VII. New Business

A. SRC Travel Money

R. Morrow moved to provide Doug Steward with travel expenses for doing SRC trainings around the state for different regional science fairs. A. Bedard seconded, motion passed. C. Butler will ask Doug where he will be doing the trainings, what will be on the agenda and what the costs might be.

B. Update and Approval of New Special Awards.

Presented by S. Bartlett. There were 6 new special awards this year: Xcel Energy, BP, The Inventor's Round Table, Zahourek Systems, Inc., Little Shop of Physics, and Covidian Energy-Based Devices. We need to work on getting more scholarships. D. Holm and C. Butler will work on this on the CSU side.

C. Contracts for 2008/2009

C. Butler's contract will be \$11,100 for the year, with a \$1,500 bonus for this year's CSEF and \$300 for her family. L. Adams' contract will be \$125 per meeting, a \$400 bonus for this year's work and ½ mileage, full hotel costs and per diem for her travel expenses. Contracts will be signed at the September meeting.

D. Nomination Committee Appointment

L. Sveum will chair the committee. Also on the committee will be J. Parker, A. Bedard, D. Holm and R. Morrow. A slate of officers will be presented at the September meeting.

VIII. Next meeting will be held September 2008 at the Colorado Dental Association Building in Denver.