

**Colorado State Science Fair, Inc.
Board of Directors Meeting
September 19, 2009
Minutes**

The meeting was held at the Colorado Dental Association Building in Aurora, CO.

Members Present: Sam Bartlett (Colorado Engineering Council), Mike Bemski (Areva Federal Services), Dave Cenedella (Xcel Energy), Russell Chadwick (US Department of Commerce/NOAA – Alternate), Gina Holland (Colorado Engineering Council), David Holm (San Luis Valley Regional Science Fair, Inc.), Dan Kowal (US Department of Commerce/NOAA), Linda Lung (NREL), Carol Morrow (Colorado Dental Association), Robert Morrow (Colorado Dental Association), Amanda Parker (Parker Family Trust), John Parker (Parker Family Trust), Ryan Patterson (University of Colorado - Boulder), Larry Sveum (San Luis Valley Regional Science Fair, Inc.), Courtney Butler – CSEF Director, Lucy Adams – Recording Secretary, Jody Oaks - guest.

Members Absent: Al Bedard (US Department of Commerce/NOAA), Elemer Bernath, Lelei Finau-Starkey (University of Colorado – Boulder), Dean Holzkamp (Colorado Medical Society Education Foundation), Doug Hooker (US Department of Energy/NREL), A. Bill Kieger (Colorado Medical Society Education Foundation), Bill Meersman (Lockheed Martin), Jan Nerger (Colorado State University), Stephen Thompson (Colorado State University), Amy Weich (US Department of Commerce/NTIA), Dawn Wilson (Covidien) & Paul Wojtaszek (Areva Federal Services).

I. Meeting called to order by President M. Bemski.
A quorum was present.

II. Introductions and Installation of new BOD Members
Dawn Wilson from Covidien was not present to be introduced, but D. Holm moved to accept Dawn as a member of the Board of Directors representing Covidien. S. Bartlett seconded, motion passed.

D. Holm moved that Jody Oaks be the alternate member to the Board of Directors representing San Luis Valley Regional Science Fair. L. Sveum seconded, motion passed.

III. Announcements and Additions to the Agenda

L. Adams passed out copies of a couple of poems written by a former BOD member about science fairs.

There will be a new director for the Morgan/Washington Regional Science Fair after this year – Darlene Miner (David Miner's wife). She will be working with Elemer this year and taking over next year.

Items added to the agenda under New Business included Contracts for CSEF Director and Recording Secretary and Complex Issues Approach.

- V. Approval of April 11, 2009 Minutes
L. Sveum moved to accept the minutes as presented. D. Holm seconded, motion passed.
- VI. Annual Report
Presented by C. Butler. An electronic copy of the annual report was sent to everyone and corrections and changes should be sent to her by the end of September in order to send it to the printers by October.
- VII. Treasurer's Report
Presented by C. Butler for D. Hooker. A copy of this report is on file. We never received a bill from the company that did the t-shirts this year. L. Lung will look into whether it was accidentally sent to NREL. Sponsorships were down slightly last year, but grant monies increased somewhat. The in-kind report is correct for this year as we got the report from the US Department of Commerce.

B. Morrow moved to accept the Treasurer's Report as presented. L. Lung seconded, motion passed.
- VIII. Budget Report
Presented by C. Butler. A copy of the 2009/2010 Budget is on file. There are two columns that represent the budget. One column includes the amounts that are given out in special awards and scholarships. The other does not – this is the budget we need to approve or not. The Ryan Patterson Scholarship is still included in the budget, but we need to find a sponsor for it or we probably shouldn't award it. We need to collect and report the amount of the door prizes that are given away. Lucy and Courtney will work on a form. We do not need to buy Rulebooks this year as SSP is not selling them. We would also like to find a sponsor for the ISEF Delegation Dinner.

R. Patterson moved to accept the budget as proposed. C. Morrow seconded, motion passed.
- IX. Finance Report
Presented by C. Butler. We need to get Kodak and LSI Logic back on board. We also need to get CH2M Hill supporting CSEF. We are also missing the biotech businesses.
- X. Publicity Committee Report
Presented by L. Lung. The winner list was sent out to the local papers. A. Bedard had an idea to do a big press release for the Denver papers. CSEF was mentioned as a part of CSMATE activities in a booklet geared towards Fort Collins science education activities. J. Parker said he has previously invited the TOY winner to visit Lockheed and perhaps B. Meersman can continue that. D. Kowel brought up the idea of including CSEF on Facebook (ISEF does have a page there). D. Kowel, C. Morrow and L. Lung will look into this idea and report back at the November meeting.
- XI. Regional Fair Support Committee Report
A. Bedard was not present. The TOY Award information has been updated on the web site and a reminder about the award sent to RFDs. J. Parker thought we might take an ad out thanking the sponsors and putting in the TOY award winner as well in something like 528 Magazine. We can also put more stuff in the CAST newsletter.
- XII. CSEF Director's Report
Presented by C. Butler. A copy of this report is on file.

- CSMATE is part of an HHMI grant proposal that will be working with Alliance, STAR and DPS schools where science fair participation will be a part of the student's experiences. CSU needs a letter of support from the CSEF for the proposal.
- The total amount of ISEF awards won by Colorado kids was down, but the number of grand awards was way up. L. Lung asked that the CSEF stats be sent to her.

XIII. Nomination Committee Report

Presented by L. Sveum. The nominations for BOD Officers are:

President – Sam Bartlett from Colorado Engineering Council

Vice President – Linda Lung from National Renewable Energy Laboratory

Secretary – Carol Denning from Colorado Dental Association

Treasurer – Doug Hooker from Department of Energy

D. Holm moved to accept the Nomination Committee report. D. Kowal seconded, motion passed.

XIV. Old Business

A. Controversial Projects Statement – tabled until next meeting

B. New Sponsorships/Naming Rights

Presented by L. Lung. Nothing new to report. C. Butler mentioned that a report needs to be given to Xcel Energy and needs to at least mention the increased support, even though we did not get it until after the 2009 CSEF and it was not for the entire amount – so what are we going to use it for? Perhaps we should say the extra money is going for the CSEF Director's time to gather more data from the regional fair directors on regional fair numbers. D. Holm, L. Lung, J. Parker, D. Cenedell and C. Butler will work on what measures would be helpful to collect and report back in November.

C. Policy on Scholarships & Internships

Presented by D. Holm. A draft was presented for board members to review, edit and send suggestions back. D. Holm said he got the guidelines from a. Bedard at NOAA. J. Parker asked why we were creating this policy and it was explained that because we have a policy on how Special Awards are handled, we should also have one that deals with Internships and scholarships specifically.

D. T-shirt Design Policy

Because of the controversy over who did or didn't do the t-shirts last year, C. Butler thinks we need a policy on how the design is created and how we get a company to do the printing. L. Lung thinks the shirts should go out for bid, with certain items being the criteria of picking the company being the turn-around time as well as the cost of the shirts.

E. Exhibit Booth Policy

Presented by J. Parker. We need to determine if there is an interest, perhaps by sending out a letter to some of our Special Award Organizations. What should the cots be? Since space is limited, what should the criteria be for choosing the booths to display? We need a coordinator and a committee to help organize this. What about electricity? Do CSEF Sponsors get a price break?

J. Parker moved to go ahead with this idea. B. Morrow seconded, motion passed. J. Parker will head the committee with J. Oaks and M. Bemski. C. Butler will work on recruiting a couple of students to help out.

XVII. New Business

- A. Election of Officers for 2008/2009
L. Sveum presented the slate of officers reported earlier. Nominations from the floor were asked for. Hearing none, L. Sveum moved to accept the slate as presented. B. Morrow seconded, motion passed.

- B. Grand Awards Judging Coordinator
G. Holland and C. Butler have not been able to meet to go over how the jobs could be split up.

- C. Speakers for 2009
Temple Grandin is a large animal vet from CSU who is also autistic. Kirk Johnson is a paleontologist from the Denver Museum of Nature and Science. S. Bartlett will contact Temple first.

- D. Pioneers of Science Awards
We need to look at what the real intent of the awards are. Does it really matter if the student is getting another award or note? The criteria should be that it is a student in the junior division who is enthusiastic and have only one award per category (maybe two in the larger ones – based on last year's numbers). We should have the sponsor of the award write and sign a letter to the recipient that is ready to go ahead of time. J. Parker and S. Bartlett will revise the script in the awards ceremony regarding the awards and bring back to the November meeting. A sign-up sheet was sent around.

- E. Audit Committee
D. Kowal, J. Parker and R. Chadwick will be on this committee.

- F. Proposed Changes to SRC Membership & Operations Policy
Presented by C. Butler. A copy of the new policy is on file. P. Propst will be coming back to the committee this year. We need at least one more person to be able to split the regional fairs up evenly. J. Oaks volunteered to join again.

B. Morrow moved to accept the changes to the policy as presented. S. Bartlett seconded, motion passed.

- G. Grant Proposal - HHMI
This was discussed in the CSEF Director's Report.

- H. Next Meeting
The next meeting will be November 7th, in Fort Collins, CO at Colorado State University in the offices of CSMATE. The Advisory Council Meeting will be at 9 AM followed by the BOD meeting.

Colorado State Science Fair, Inc.
Board of Directors Meeting
November 7, 2009
Minutes

The meeting was held at Colorado State University in Fort Collins, CO.

Members Present: Sam Bartlett (Colorado Engineering Council), Mike Bemski (Areva Federal Services), Elemer Bernath, Al Bedard (US Department of Commerce/NOAA), Russell Chadwick (US Department of Commerce/NOAA – Alternate), Gina Holland (Colorado Engineering Council), David Holm (San Luis Valley Regional Science Fair, Inc.), Dan Kowal (US Department of Commerce/NOAA), Carol Morrow (Colorado Dental Association), Robert Morrow (Colorado Dental Association), Jody Oaks (San Luis Valley Regional Science Fair, Inc.), John Parker (Parker Family Trust), Dawn Wilson (Covidien), Courtney Butler – CSEF Director, Lucy Adams – Recording Secretary.

Members Absent: Dave Cenedella (Xcel Energy), Lelei Finau-Starkey (University of Colorado – Boulder), Dean Holzkamp (Colorado Medical Society Education Foundation), Doug Hooker (US Department of Energy/NREL), A. Bill Kieger (Colorado Medical Society Education Foundation), Linda Lung (NREL), Bill Meersman (Lockheed Martin), Jan Nerger (Colorado State University), Amanda Parker (Parker Family Trust), Ryan Patterson (University of Colorado - Boulder), Larry Sveum (San Luis Valley Regional Science Fair, Inc.), Stephen Thompson (Colorado State University), Amy Weich (US Department of Commerce/NTIA), & Paul Wojtaszek (Areva Federal Services).

- I. Meeting called to order by President S. Bartlett.
A quorum was present. Courtney's family was formally thanked.
- II. Introductions and Installation of new BOD Members
- III. Announcements and Additions to the Agenda
Items added to the agenda included Social Networking and T-shirt Policy.
- V. Approval of September 19, 2009 Minutes
M. Bemski moved to accept the minutes as presented. R. Morrow seconded, motion passed.
- VI. Goals for the Board of Directors
Presented by S. Bartlett. Reviewed the mission statement. Would like to challenge the board to get more involved with the mission statement. Want to have the Alumni Committee get more alumni involved. Would like to challenge ourselves with outreach and find a large project to work on, but we can't accept a large project without a full-time director. Would like to put a group together to see how we can support a full-time fair director. A full-time director and alumni will produce dividends in the end. We are looking at a 2-year time frame for getting a full-time director on board. E. Bernath suggested that the outreach person should come from the schools in order to understand the problems of teachers.
- VII. Social Networking
Presented by D. Kowal. Need to think about why we want to implement any of these tools. Need to look at the legal aspects of joining these sites. How do we measure effectiveness? What is the goal for CSEF in joining a social network? C. Morrow volunteered to start a CSEF Alumni Facebook page.

- VIII. Treasurer's Report
Presented by C. Butler for D. Hooker. A copy of the report is on file. The checking account is low due to the need to pay for last year's t-shirts and hoodies. It should be okay after November as we will be receiving part of the \$14,500 from Intel and other sponsorships soon.
- D. Holm moved to accept the report as presented. A. Bedard seconded, motion passed.
- IX. 2009/2010 Budget Update
Do we need to add money to the budget for the social?
- R. Morrow moved to add \$500 in expenditures for the social. D. Holm seconded, motion passed.
- X. Finance Committee Report
Presented by C. Butler. A copy of the report is on file. G. Holland noted that she might be able to contact a few of the SWE members who work at CH2Hill for funding/judging. D. Wilson suggested First Bank of Northern Colorado as possible sponsors. Perhaps the Centers for Disease Control?
- XI. Publicity Committee Report
L. Lung was not present, no report given. D. Wilson said she would be happy to work with Publicity.
- XII. Regional Fair Support Committee Report
Presented by A. Bedard. We need to stick to the schedule for the Teacher of the Year award that is posted on the web site for deadlines and such. We need to make sure we receive a report from the previous year's winner each year. C. Butler will create a form that will be sent to the teachers in order to create an archive of the support given.
- XIII. CSEF Director's Report
Presented by C. Butler. A copy of this report is on file. CSMATE was present at STEMAPALOOZA and handed out information about CSEF. Rachael will replace Katie for the Spring semester as Katie is going to Ireland for a semester abroad. The layout of the web site is changing, to make it hopefully more user friendly. ISEF will be going to LA, Pittsburgh and Phoenix for the next nine years on a rotating schedule.
- XIV. Audit Committee Report
Presented by D. Kowal. D. Kowal passed the materials on to J. Parker who will do the spot checking audit next. This should be done by the next meeting when we can send it off to the accountant for review.
- XV. Old Business
- A. Controversial Projects Statement
Presented by A. Bedard. It was suggested that we form a project support committee for when projects are identified as scientifically flawed, this group would give provide background to judges to help them do their jobs as judges. We need to make sure the projects would be seen as an opportunity to educate the student. We need to take off the label of controversial. Projects could be identified as early as the regional level.
- B. Endowment Funds from Dr. Calvin Fisher
Presented by C. Butler. Nothing new to report except that there is \$363 in interest earned so far.

- C. Speaker for 2010 CSEF
Temple Grandin has agreed to speak in 2011. D. Clark suggested Tom Czeck (Nobel award winner at CU).
- D. New Sponsorship Category/Naming Rights
L. Lung was not present, so no report given.
- E. Pioneers of Science
Presented by S. Bartlett. S. Bartlett and J. Parker will work on the wording for the script of these awards for the Finalist Handbook and the Awards Ceremony.
- F. Alumni Committee
This committee will consist of R. Patterson, C. Morrow and A. Parker.
- G. Policy on Scholarships & Internships
Presented by D. Holm. A final version of the policy was presented.

J. Parker moved to accept the policy as written. D. Kowal seconded, motion passed.
- H. Exhibit Booths
Presented by J. Parker. J. Parker's attempts to talk to the Army and Air Force about this idea were turned down. C. Morrow will contact the CDA for their military contacts for their conventions. J. Parker will try again with these new contacts.
- I. Grand Awards Judging Coordinator
G. Holland and C. Butler will meet to go over this and report back at the January meeting.
- J. T-Shirts
A policy is needed to address finding a design and company to print the shirts.

R. Morrow moved to accept the design the P. Propst presented at the Advisory Council meeting and have Pro-Sports print them for this year. J. Parker seconded, motion passed.

XVI. New Business

- A. Full-Time CSEF Director
A committee was formed to look into the evaluate the pros and cons of having a full-time director for the CSEF. Members are J. Parker, S. Bartlett, M. Bemski, D. Holm, and R. Morrow.
- H. Next Meeting
The next meeting will be January 16, in Golden, CO at NREL. The Regional Fair Directors Meeting will be at 10 AM followed by the BOD meeting.

Colorado State Science Fair, Inc.
Board of Directors Meeting
January 16, 2010
Minutes

The meeting was held at National Renewable Energy Laboratory in Golden, CO.

Members Present: Sam Bartlett (Colorado Engineering Council), Mike Bemski (Areva Federal Services), Elemer Bernath, Al Bedard (US Department of Commerce/NOAA), Russell Chadwick (US Department of Commerce/NOAA – Alternate), Gina Holland (Colorado Engineering Council), David Holm (San Luis Valley Regional Science Fair, Inc.), Doug Hooker (US Department of Energy/NREL), Dan Kowal (US Department of Commerce/NOAA), Linda Lung (NREL), Bill Meersman (Lockheed Martin), Robert Morrow (Colorado Dental Association), Jody Oaks (San Luis Valley Regional Science Fair, Inc.), Amanda Parker (Parker Family Trust), John Parker (Parker Family Trust), Courtney Butler – CSEF Director, Lucy Adams – Recording Secretary, Judy Prester - guest.

Members Absent: Dave Cenedella (Xcel Energy), Dean Holzkamp (Colorado Medical Society Education Foundation), A. Bill Kieger (Colorado Medical Society Education Foundation), Carol Morrow (Colorado Dental Association), Jan Nerger (Colorado State University), Ryan Patterson (University of Colorado - Boulder), Larry Sveum (San Luis Valley Regional Science Fair, Inc.), Stephen Thompson (Colorado State University), Amy Weich (US Department of Commerce/NTIA), & Dawn Wilson (Covidien).

- I. Meeting called to order by President S. Bartlett.
A quorum was present.
- II. Introductions and Installation of new BOD Members
- III. Announcements and Additions to the Agenda
- V. Approval of November 7, 2009 Minutes
Corrections to the minutes include that the speaker in 2011 will be Temple Grandin and David Cenedella's name is spelled incorrectly. Minutes were accepted.
- VI. Treasurer's Report
Presented by D. Hooker. A copy of the report is on file. There is \$6,000 more to be deposited that Courtney has in hand. The IRS Form 990 has been submitted. While February and March is when most of the money comes in, there is a need for more contributors.

D. Holm moved to accept the report as presented. B. Morrow seconded, motion passed.
- VII. Finance Committee Report
Presented by C. Butler. A copy of the report is on file. Comfort Inn would like to be a sponsor this year and will donate rooms for those staying over for the SRC meeting in March.
- VIII. 2009/2010 Budget Update
Presented by C. Butler. A copy of the report is on file. At the last meeting, it was decided that \$500 be available for the social if it is held. We were \$5,000 ahead of last year's budget and then the bill for the t-shirts came in.

- IX. Publicity Committee Report
Presented by L. Lung. Many of the long term regional fair directors do their own publicity. Dawn Wilson will help Linda with publicity.
- X. Regional Fair Support Committee Report
Presented by A. Bedard. Al has a list of foundations that might be a good fit for the CSEF. He will bring the files to the next meeting so we can review.
- XI. CSEF Director's Report
Presented by C. Butler. A copy of this report is on file. Sam. Lucy and Courtney attended the Colorado Science Convention in November. From that, we sent out about 20 copies of the teacher packet that Candus Muir put together. Candus will be doing a presentation at the CSEF this year for teachers and parents. A CSEF judge recently passed away and there will be some memorial money coming in from the family and friends. Courtney will be attending the Arkansas Valley, San Juan Basin and Northeast Colorado regional science fairs this year. Courtney has asked Tony Frank to do the welcome to the students for the CSEF this year. The web site has been updated and is ready to go.
- XII. Director Support Committee Report
Presented by J. Parker. M. Bemski, S. Bartlett, B. Morrow, J. Parker, and D. Holm are on this committee. If we want to have a full time director, the first step is fundraising in order to raise the additional \$60,000 needed to do this. Where do we get this money - current sponsors, announce the fundraising activity at the awards ceremony, put a letter in the program, hand out pledge cards with the program.
- J. Parker moved that we hand out pledge cards with the program at the awards ceremony. B. Morrow seconded, motion passed.
- J. Parker moved that a letter from the BOD president be given to the parents and students at the fair with the pledge cards and be inserted in the awards ceremony program. D. Holm seconded, motion passed.
- The same message should be given to all of the judges, so they can have the chance to contribute as well.
- XIII. Audit Committee Report
No report given.
- XIV. Alumni Committee Report
C. Morrow is absent, no report given.
- XV. Old Business
- A. Unusual Projects Statement (update)
Presented by A. Bedard. This is moving back to "controversial" projects. We need a board statement on what a project should be.
- J. Parker moved that the draft be accepted as policy with corrections. B. Morrow seconded. It needs to spell out CSEF, ISEF and remove the word draft. Motion passed, but will be revisited next meeting.
- B. Endowment Funds from Dr. Calvin Fisher (update)
Presented by C. Butler. Nothing new to report.

- C. Speaker for 2010 CSEF (update)
Martin Lockley from University of Colorado Boulder will be the speaker this year. He is a paleontologist and is on the Board of Directors for the Dinosaur Ridge and has written a book for younger kids. We will need to give him a plaque at the time of his talk.
- D. New Sponsorship Category/Naming Rights (update)
Presented by L. Lung. This topic has been combined with the BOD priorities.
- E. Pioneers of Science (update)
Presented by S. Bartlett. The description in the Finalist Handbook as to what these awards are for has been rewritten. Sam did not bring the sign-up sheet.
- F. Exhibit Booths (follow-up)
Presented by J. Parker. There is nothing new at this time. B. Morrow is going to ask the military folks what they normally pay for booth space at the next CDA meeting. We might consider charging a \$750 sponsorship fee and providing booth space to non-profits for free.
- G. Grand Awards Judging Coordination (update)
Presented by G. Holland and C. Butler. The web site has been updated. A confirmation email when someone signs up will go to Gina and Courtney. We will put all judges' documents on line instead of sending them out hard copy. We are still looking for someone to take over for Gina.
- H. Full-Time Director (update)
Discussed during the reports.
- I. Proposed T-shirt Design & Procurement Policy (review)
Presented by C. Butler. A copy of the policy is on file.

B. Morrow moved to accept the T-shirt Design & Procurement Policy as written. J. Oaks seconded, motion passed.
- J. Student Social at CSEF
Lucy will call the insurance company to find out about adding this to our list of activities.

Amanda will call the hotel to see what plans have already been made.
- K. CSEF Top Three Priorities for BOD
Nothing to discuss at this time.
- L. Social Networking
Facebook page is up and linked to the CSEF web site. There are already people signed up as alumni.
- M. Team Awards at Awards Ceremony
We need a new script for the awards ceremony where we call up team nominations with the individual project winners. We will keep the money given out the same. Need to update the grand awards policy.

XVI. New Business

- A. Proposed Changes to the Grand Awards Policy

Presented by C. Butler. We need to update the wording on the script. Insert the team nominations between the honorable mentions and the place awards.

G. Holland moved that we accept these changes to the grand awards policy. D. Holm seconded, motion passed.

- B. Proposed Changes to the ISEF Participation Policy
Presented by C. Butler. We needed to added San Juan Basin and change Science Service to the Society for Science & the Public.

D. Holm moved to accept the changes to the policy. B. Meersman seconded, motion passed.

- C. Proposed Changes to the SRC Membership & Operations Policy
Presented by C. Butler. Needed to change the name to Society for Science & the Public from Science Service and change teacher to science educator.

D. Holm moved to accept the changes to the policy. R. Chadwick seconded.

J. Parker indicated that we are creating a problem and we do not have to do this and he is in favor of changing it except for Part B. Motion defeated.

J. Parker moved to accept the SRC Membership & Operation Policy as presented with the addition of DMD added to the listing. J. Oaks seconded, motion passed.

- D. Approval of Katie Propst to CSEF SRC
J. Oaks moved to accept Katie Propst as a new member of the Scientific Review Committee. B. Morrow seconded, motion passed.

- E. Next Meeting
The next meeting will be April 10 at Colorado State University following the CSEF on Saturday. Lucy suggested that we have a shorter meeting in April and then have a meeting or retreat later in the summer and cover some of the planning at that time as we usually cover most of the same information twice in April with the Advisory Council meeting and then the BOD meeting.

Colorado State Science Fair, Inc.
Board of Directors Meeting
April 10, 2010
Minutes

The meeting was held at Colorado State University in Fort Collins, CO.

Members Present: Sam Bartlett (Colorado Engineering Council), Al Bedard (US Department of Commerce/NOAA), Marty Cameron (Xcel Energy), Russell Chadwick (US Department of Commerce/NOAA – Alternate), David Holm (San Luis Valley Regional Science Fair, Inc.), Dan Kowal (US Department of Commerce/NOAA), Carol Morrow (Colorado Dental Association), Robert Morrow (Colorado Dental Association), Amanda Parker (Parker Family Trust), Laura Roberts (Xcel Energy), Larry Sveum (San Luis Valley Regional Science Fair, Inc.), Courtney Butler – CSEF Director, Lucy Adams – Recording Secretary, and Elemer Bernath – Historian.

Members Absent: Mike Bemski (AREVA Federal Services), Dave Cenedella (Xcel Energy), Gina Holland (Colorado Engineering Council), Dean Holzkamp (Colorado Medical Society Education Foundation), A. Bill Kieger (Colorado Medical Society Education Foundation), Bill Meersman (Lockheed Martin), Jan Nerger (Colorado State University), John Parker (Parker Family Trust), Ryan Patterson (Lockheed Martin), Stephen Thompson (Colorado State University), Amy Weich (US Department of Commerce/NTIA).

- I. Meeting called to order by President S. Bartlett.
A quorum was present.
- II. Introductions and Installation of new BOD Members
D. Holm moved that Marty Cameron and Laura Roberts be accepted as the new board members representing Xcel Energy, replacing Dave Cenedella. R. Morrow seconded, motion passed.
- III. Announcements and Additions to the Agenda
None
- V. Approval of January 9, 2010 Minutes
Correction include that Russ Chadwick was also present and C. Butler had \$6,000 more to deposit under the Treasurer's Report.

D. Holm moved to accept the minutes with noted corrections. R. Morrow seconded, motion passed.
- VI. Treasurer's Report
R. Morrow moved to table until the next meeting as we need to find a new Treasurer to replace Doug Hooker.
- VII. Finance Report
Presented by S. Bartlett. S. Bartlett has a new contact for BP and will be meeting with them to see if we can get them back on board. A contact cannot be found for Agilent.

Campaign cards were handed out at the Awards Ceremony, but none were returned that night. S. Bartlett did get several cards returned from the judging pool and C. Butler received an unexpected \$100 bill from a gentleman who owns a science magic shop in Fort Collins.

- VIII. Regional Fair Support Committee Report
Presented by A. Bedard. He will take a look at his foundation list and see if he can bring an updated list to the next meeting.
- IX. Publicity Committee Report
Presented by C. Butler. C. Butler will send out emails to the local papers and work to get a volunteer to do this for next year.
- X. CSEF Director's Report
Presented by C. Butler. The fair seemed to go very smoothly this year. There were some negative comments made during the Advisory Council meeting this morning. Negative comments were made to student in the Energy & Transportation and Medicine & Health categories, judges were not paying attention to the students, and one judge made the comment that he thought the student had made up the data.

The Colorado Dental Association gave a thank you card to Courtney for her work this year.

- XI. Old Business
 - A. Fisher Monies
Presented by C. Butler. Nothing new at this time.
 - B. Controversial Projects Statement – tabled until next meeting
 - C. New Sponsorships/Naming Rights
Presented by D. Holm. There doesn't seem to be much direction for this at this time. C. Butler will review the former comments and statements to see where we should be going with this.

A survey had been done of board members and a list of the three top priorities had been made. S. Bartlett will send this back around and we will work on it at the planning meeting during the summer.

- XII. New Business
 - A. Election of Interim Officers
NREL has a new contractor that oversees the business and they have decided that NREL will not support any outside outreach programs, so CSEF has lost their Vice President and Treasurer. The by-laws state that the President and Vice President are elected for two years and the Secretary and Treasurer are elected for one year.

L. Sveum presented the interim officer nomination committee report – C. Morrow will serve as Vice President; A. Parker will serve as Treasurer; R. Patterson will serve as Secretary, with the note that he can usually only attend a couple of meetings a year.

L. Sveum moved to accept the interim slate of officers. D. Holm seconded. C. Morrow noted that she would like to see the Secretary present at all of the meetings. Motion passed.
 - B. 2010/2011 Nomination Committee
The committee will be the same, L. Sveum or D. Holm will chair.

- C. **Contracts for CSEF Director & Recording Secretary**
The main concern is that funds have been hard to come by and we don't want to increase salaries if we can't get the sponsorships to pay for them. It was proposed that C. Butler receive a \$1,000 bonus, L. Adams receive a \$300 bonus, and a thank you of \$300 be given to Courtney's family. Salary amounts will be decided upon at the September meeting.

R. Morrow moved to approve the bonuses. A. Parker seconded, motion passed.
- D. **New Special Awards**
Presented by S. Bartlett. There were two new organizations, Trout Unlimited of Colorado and an Agricultural Association (need the correct name).
- E. **Sponsorship Drive Committee**
Presented by S. Bartlett. We are looking for an additional \$60K/year in order to make C. Butler a full time employee of the CSSF, Inc. In a meeting with Jan Nerger, the Dean of the College of Natural Sciences at CSU, she seemed excited about the prospect and offered the use of the college foundation support team for fund raising. The dean of the College of Engineering also seemed pleased in a separate meeting with her.
- F. **CSEF Social**
Presented by C. Morrow. Both C. Morrow and A. Parker felt this was a huge success and that it should continue, but we will need to look for a specific sponsor for this event.
- G. **Next Meeting**
The next meeting will be July 31st in Alamosa. L. Adams will held schedule a meeting room at the Great Sand Dunes and arrange for some field trips to the CSU Research Center and the Alligator Farm.